

Viggo Petersen	Ac.	Hardy, Nebraska
Axel J. Rasmussen	Eng.	Standard, Canada
Edna M. Ries	Comm.	Halfa, Iowa
Einar Romer	T. S.	Albert Lea, Minn.
Ansgar Schmidt	Ac.	Mason City, Nebraska
Lawrence Siersbeck	P. S.	Indianapolis, Ind.
Esther Simonsen	Ac.	Hampton, Nebraska
Marie Simonsen	Ac.	Verona, Nebraska
Ruth Simonsen	Ac.	Hampton, Nebraska
John Skolas	Eng.	Elk Horn, Iowa
Beulah Smith	Ac.	Blair, Nebraska
Lillian Smith	Ac.	Blair, Nebraska
Andrew E. Sorensen	Ac.	Chicago, Illinois
Elmer L. Sorensen	Eng.	Winnetoon, Nebr.
Eleanor Sorensen	M.	Blair, Nebraska
Martin Sorensen	Eng.	Luck, Wisconsin
Theodore M. Sorensen	Ac.	Chicago, Illinois
Ruth H. Staugaard	Ac.	Sioux City, Iowa
George Sterkel	P. S.	Sioux City, Iowa
Sven T. Svendsen	Eng.	Corliss, Wisconsin
John A. Sylvis	Comm.	Blair, Nebraska
J. P. Harold Tennesen	P. S.	Webster Grove, Mo.
J. P. Vammen	P. S.	Neola, Iowa
Clemmens Vig	Ac.	Blair, Nebraska
Eli Vig	Comm.	Blair, Nebraska
Ruth Vig	M.	Blair, Nebraska
Alfred Warrick	Spec.	Blair, Nebraska
Christian Zander	P. S.	Council Bluffs, Iowa

TOTAL ENROLLMENT

Total Enrollment	146
Trinity Seminary	4
Pro-Seminary	21
Normal	4
College	15
Music	16
English	21
Uncl.	6
Commercial	12
Academic	60
	Total	159
Twice Counted	13
Total	146

Catalogue
— of —
Dana College

and
Trinity Theological Seminary

BLAIR, NEBRASKA

With Announcements for
1922-1923

Blair, Nebraska
DANISH LUTHERAN PUBLISHING HOUSE
1922

ade by Class. Q, Sec. 2-20

SCHOOL CALENDAR, 1922—23

FALL TERM (9 Weeks)

1922—Sept. 25 Registration of Students
 Sept. 26 Opening Exercises

WINTER TERM (18 Weeks)

Nov. 25 Registration of Students
 Nov, 26 Term Begins
 Oct. 31 All Saints' Day
 Dec. 25 Christmas Day
 1923—Jan. 1 New Year's Day
 Jan. 26 First Sem. Examinations
 Feb. 22 Washington's Birthday
 March 30 Winter Term Examinations

SPRING TERM (9 Weeks)

April 2 Term Begins
 May 28—June 1 Graduation Exercises

**DANA COLLEGE AND TRINITY
 SEMINARY**

FACULTY OF DANA COLLEGE

C. X. HANSEN, A.B., L.H.D., Mental Science
 PAULUS F. FALCK, A.B., History and Economics.
 Rev. P. S. VIG, D.D., Danish Literature
 Rev. N. P. LANG, Greek, Church History
 CAROLINE JOHNSON, A.B., A.M., English Literature, Ger-
 man and Latin
 Rev. THEO. HANSEN, A.B., Christianity
 HANS JERSILD, A.B., Greek and Mathematics
 NELLIE FALK, A.B., English and Mathematics
 (TO BE SUPPLIED) Sciences, Physics and Chemistry
 POUL NYHOLM, Danish Language and Literature
 CARRIE SINAMARK, Mus. B. Organ, Piano and Theory
 J. W. SWIHART, Violin
 RUBY NELSON, Commercial
 Mrs. LILLIE ALLEN KYDE, Voice
 (TO BE SUPPLIED) Public Speaking

FACULTY TRINITY THEOLOGICAL SEMINARY

Rev. P. S. VIG, D.D., Pres., Dogmatics, Old Testament
 Exegesis
 Rev. N. P. LANG, New Testament Exegesis and Pastoral
 Theology
 Rev. THEO HANSEN

GENERAL STATEMENT

Dana College and Trinity Theological Seminary is owned and supported by the United Danish Evangelical Lutheran Church in America. It is a denominational institution and as such aims to serve, primarily, the interests of the Lutheran Church, but its doors are open to all who desire a liberal education based upon the Christian spirit. Its original scope was that of a school for the education of ministers of the Gospel.

But at the third annual convention of the United Danish Evangelical Lutheran Church of America, held at Hutchinson, Minnesota, in 1899, it was decided to unite the two official schools of the Church, the College at Elk Horn, Iowa, and Trinity Seminary at Blair, Nebraska, thus making the aim of this school not only to prepare young men for the ministry, but also directly or indirectly to train young men and women for other professions and occupations.

Its courses of instruction are according to approved models, and the instruction is of the first rank. The English language is used as a medium of instruction except in Danish Language, History, and Literature and some of the theological branches.

The location leaves little to be desired in accessibility, healthfulness, and beauty of surroundings.

It is the object of those in charge to throw about the students such forces as favor a healthy and harmonious physical, mental and moral development.

COURSES

Dana College comprises the following departments of study: &

- I. The Academic SchoolTwo Four Year Courses
- II. The CollegeFour Year Course
- III. The Normal SchoolOne and Two Year Course
- IV. Commercial DepartmentOne to Two Years
- V. The Music DepartmentFour Year Course
- VI. Beginning English
- VII. Winter Term Course18 Weeks' Course
- VIII. Expression Dept.Two Year Course

ACADEMIC DEPARTMENT

The courses are outlined in conformity with the requirements for admission to the State University of Nebraska and other institutions of higher learning.

Credit points are granted on the basis of five recitations per week of not less than fifty minutes each for one credit. For graduation thirty-two credits are required.

All students who have not had the necessary work to enable them to take up the first year's work in the academy are required to take a preparatory course covering the subject required for entrance to these.

ACADEMIC COURSE, GENERAL

Preparatory Year

	I	II
English Grammar and Composition	5	5
United States History and Civics, El.	5	5
Political Geography	5	
Reading and Orthography	5	
Penmanship	5	5

First Year

Absolutely Required:	Elective:	
	I	II
English	5	5
Danish History		5
Latin, Beginning	5	5
Algebra, Element.	5	5
Freehand Drawing	3	2
Mechanical Drawing	2	3
Physical Geography	5	
Danish	5	5
Botany		5
Physiology		5

Elect any three. Drawing may be taken in addition. 1/2 credit allowed.

Second Year

	I	II	I	II
English	5	5		
Latin, Caesar			5	5
Ancient History			5	5
Plane Geometry			5	5
Danish			5	5
Typewriting			5	5
Commercial Law			5	
Commercial Geography				5

Elect any three. Typewriting 5 hours a week. 1/3 credit per Semester.

Third Year

	I	II	I	II
American Literature	5	5		
Bible Study	3	3		
Modern History			5	5
Advanced Algebra			5	
Latin, Cicero			5	5
German or French			5	5
Danish Literature			5	5
Chemistry			5	5
Bookkeeping, Element.				5

Elect any three.

Fourth Year

	I	II	I	II
English Literature	5	5		
Bible Study	3	3		
U. S. History, Civics			5	5
Physics			5	5
Agriculture			5	5
Dan. Literature			5	5
Latin, Virgil			5	5
German or French			5	5
Shorthand, Gregg			10	10
Bookkeeping, Advan.			10	10

Elect any three.

During the year 1922-23 American Literature, Modern History, and Physics will be offered.

Students planning to take the Arts Course are advised to earn four credits in Latin and those contemplating medicine are required to earn four credit points in Latin.

Thirty-two credit points are required for graduation, eight of which must be in English.

DANA COLLEGE

Confirmation entitles students to exemption from one year of Bible Study. Four credits in History, four credits in Mathematics, four credits in Science, four credits in Foreign Language and eight credits in English are required. Students presenting work from other accredited schools, or students who for other reasons cannot obtain the eight English credits as outlined, will be permitted to substitute other credits in English.

Students selecting advanced Bookkeeping must obtain one credit in Typewriting; one credit in Commercial Geography, and pass a satisfactory examination in Penmanship. Students selecting Shorthand must secure two credits in Typewriting, one credit in Bookkeeping and one credit in Commercial Geography. Students selecting either of the two courses above will be given a certificate showing that they have completed such a course.

ACADEMIC COURSE, PRO-SEMINARY

This course is intended for persons expecting to enter Trinity Theological Seminary. Thirty-two credit points are required for graduation.

Preparatory Year

	I	II
English Grammar and Composition	5	5
U. S. History and Civics, El.	5	5
Political Geography	5	5
Physiology	5	
Reading and Orthography		5
Arithmetic	5	5
Danish Grammar and Composition	5	5

First Year

	I	II
Algebra	5	5
Beginning Latin	5	5
Danish History		5
English	5	5
Physical Geography	5	

AND TRINITY SEMINARY

Second Year

	I	II
Ancient History	5	5
English	5	5
Bible Study	3	3
Danish Grammar and Composition	5	5
Second Year Latin	5	5

Third Year

Modern History	5	5
American Literature	5	5
Danish Composition	2	2
German or French	5	5
Bible Study I. I.	3	3

Fourth Year

English Literature	5	5
Danish Literature and Composition	5	5
First Year Greek	5	5
American History	5	5

Students from Denmark presenting work equivalent to courses offered will be permitted to substitute.

For admission to the Seminary thirty-three college hours are required as a minimum.

WINTER TERM COURSE

The following courses are provided for such of our young people who for various reasons cannot continue in school for the whole year. Upon finishing each semester's work the student will be advanced to the next year's work. By this plan it is possible for a young person to secure an academic education. The time required will naturally be doubled as only half a year's work is done each year.

First Semester's Work

	Elect two:	
General Science	5	Danish
Algebra, Beginning	5	German
English	5	Latin
		Advanced Arithmetic
		5

ADVANCED COURSE.

For the completion of this course, the student must meet the following requirements:

The standard time requirements. The student must have two years in attendance, 72 weeks above a four year high school course.

Graduation from this course requires a minimum of 70 collegiate hours.

The following outline is designed to meet this requirement:

First Year

	I	II
Observation and School Organization	5	5
Zoology	4	4
General Psychology	5	
Child Psychology		5
Bible Study	2	2
Rhetoric	3	3
Literature	3	3

Second Year

Practice Teaching	5	
Theory of Education		5
Geology	5	
Trigonometry		5
History of Education	5	
Astronomy		5
Economics	3	3
Bible Study	2	2

Besides the above subjects the candidate must have credits in the following subjects:

Two hours in Physical Training. Two hours in Public School Music. Two hours in Public School Drawing.

And besides must have grades in all first grade county certificate subjects.

COMMERCIAL DEPARTMENT

COLLEGE COURSE.

It has long been recognized by the commercial world, that a mere knowledge of Bookkeeping, Shorthand, and Typewriting is not sufficient to enable the bookkeeper or stenographer to avail himself of the opportunities of advancement that come to him in the regular course of his work. For this reason a high school education is required for entrance with a view to graduation from the department.

Students without a high school education may pursue a course in bookkeeping but are not entitled to graduation.

It will be noted that the courses are so arranged that the stenographer will have sufficient knowledge of the principles of bookkeeping to enable him to keep any records that may be required of him as such; and that typewriting is required of the bookkeeper, which is very essential, especially in offices where a stenographer is not employed.

A charge of \$1.00 per month is made for typewriting to cover repairs.

In order to gain 6 $\frac{2}{3}$ hours in Bookkeeping one must finish the three sets of the 20th Century Bookkeeping.

BOOKKEEPING COURSE.

	I	II
Bookkeeping (20th Century)	3 $\frac{1}{3}$ hrs.	3 $\frac{1}{3}$ hrs.
Economics	3	3
Commercial Geography		3
Commercial Law	3	
Marketing Problems	1	1
Typewriting	3	3
Bible Study	2	2
Rhetoric	3	3

STENOGRAPHIC COURSE.

	I	II
Shorthand (Gregg)	5 hrs.	3 hrs.
Typewriting	3	3

DANA COLLEGE

Elementary Bookkeeping	3 hrs.	hrs.
Economics	3 "	3 "
Commercial Geography	"	3 "
College Rhetoric	3 "	3 "
Bible Study	2 "	2 "

COLLEGE

The College Course outlined gives a reasonable latitude of subjects to pursue. For admission a student must have thirty credits or fifteen units. The maximum number of hours for the Freshman year is 33, for the Sophomore year 34, and for the Junior and Senior years 36 hours.

CLASSICAL COURSE

128 Hours

Freshman Year

		I	II
Required of all:	English Composition and Rhetoric	3	3
	English Literature	3	3
	Christianity	2	2
	Latin or Greek	5	5
Electives to make credits:	Danish Literature	3	3
	German	4	4
	French	4	4
	Economics	3	3
	Higher Algebra	4	
	Trigonometry		5
	Solid Geometry (2nd Semester)		5
Analytics		3	3
	History, European or English	5	5

Sophomore Year

Required of all:	English Composition and Rhetoric	3	3
	Literature	2	2
	Christianity	2	2
	Greek or Latin	5	5

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		I	II
Electives to make credits:	Danish	3	3
	German	3	3
	French	4	4
	Psychology	5	5
	Physics	4	4
	Chemistry	4	4
	Biology	4	
	Sociology	3	3
	Economics	3	3
	Education		4
	History	3	3
	Spherical Trigonometry	3	

Junior Year

Required of all:	Greek or Latin	4	4
	Christianity	2	3
Electives to make credits:	German	3	3
	French	3	3
	Logic		4
	Psychology	4	
	Education	4	4
	Sociology	3	3
	Pol. Science	3	3
Biology	4		
Mathematics			

Senior Year

Required of all:	Greek or Latin	4	4
	Christianity	2	3
Electives:	From courses to complete the required number of credits.		

THE BIOLOGICAL SCIENCE GROUP

128 Hours

Freshman Year

Required of all:	English Composition and Rhetoric	3	3
	English Literature	3	3
	Christianity	2	2
	Chemistry	4	4

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Electives	Botany	4	4
to make	Danish	3	3
credits:	German	4	4
	Higher Algebra	4	4
	Trigonometry	4	5
	Analytics	3	3
	French	4	4
	Solid Geometry	5	5
	Qualitative Analysis	4	4

Sophomore Year

Required	English Composition and Rhetoric	3	3
of all:	Literature	2	2
	Christianity	2	2
	Biology (Zoology)	4	4

Electives	Danish	3	3
to make	German	3	3
credits:	French	3	3
	Psychology	4	4
	Physics	4	4
	Chemistry	4	4
	Sociology	3	3
	Economics	3	3
	Education	4	4
	History	4	4
	Botany	4	4

Junior Year

Required	Biology	4	4
of all:	Christianity	2	2

Electives to make credits: Elect from German, French, Logic, Psychology, Education, Sociology, Economics, Physics, Mathematics.

Senior Year

Required	Geology	4	4
of all:	Christianity	2	2

Electives: From courses to complete the required number of credits.

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SCHOOL OF MUSIC

The School of Music desires to co-operate with the College in the development of true Christian manhood and womanhood and to make the art of music a means of promoting the growth of Christian life and character in the student.

It is also encouraged by the fact that music is constantly gaining an increasing importance as a means of general culture. The School makes it an aim in all phases of its work to lead the student to an intelligent appreciation of the beauty and excellence of the art in its classic form.

The pupil is required to pursue a course of study in the theory of Music and obtain a good mastery of the principles and laws that govern the art. With this, he must also, for the completion of the course, attain a satisfactory skill in the execution of standard composition.

For admission to the freshman year in music, a student must have had preparation in the work outlined in the Preparatory Department.

APPLIED MUSIC, PIANOFORTE.

First Year—Hanan Studies, Bertini Op. 29, Bk. II; Berens, Op. 61, Bk. II; Loeschorn, Studies Op. 66. Czerny, Velocity Studies, Op. 229; Heller, Op. 45; Heller, Art in Phrasing; Kohler, Op. 128; Concone, Op. 25; Bach, Little Preludes; Kullock, Octave Studies, Bk. I; Haydn, Ten Celebrated Sonatas; Mozart, Easier Sonatas; Characteristic Pieces by Grieg, Field, Schubert to be memorized.

Second Year—Hanan, Technical Studies con't; Tappert, Left Hand Studies; Kullock, Octave Studies, Bk. I con't.; Czerny, Velocity Studies, Bk. I and II; Haverbber, Poesies, Op. 53; Czerny, Preliminary Studies, Op. 636; Pacher, Octave Studies, Op. 11; Bach, Two Part Inventions, Clementi, Sonatas; Haydn and Mozart, more difficult Sonatas; Selections from Chopin, Grieg, Mendelssohn, Schubert, Weber, etc.

Third Year—Czerny, Art of Dexterity; Czerny, 40 Daily Studies; Pacher, Octave Studies, con't; Clementi, Gradus ad Parnassum; Krause, Trill Studies; Bach, French

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Suites; Kohler, Left Hand Studies; Beethoven, Sonatas, Op. 2 to Op. 14; Sonatas by Weber, Schubert, etc., etc.; Concert Selections by Chopin, Grieg, Weber, Liszt, etc.

Fourth Year—Bach, Well-tempered Clavier; Moscheles, Op. 70; Chopin Etudes; Beethoven, Sonatas, beginning with Op. 14; Sonatas by Schumann, Chopin, etc.; Concertos by Mozart, Weber, Beethoven, Mendelssohn, etc.; Concert Selections by Chopin, Grieg, Leschetizky, Liszt, Brahms, Reinecke, Rubinstein, etc., to be memorized.

VIOLIN.

First Year—Kreutzer Caprices; Sitt, Scales; Singer, Daily Exercises; Sain-Saens, *Le Cygne*; Kreutzer, Concerto No. 13; Ole Bull, *Et Sæterbesøgg*; De Beriot, *Air Variés*, Op. 1 and 16; Raff, *Cavatina*; Gounod, *Meditation*.

Second Year—Kreutzer, Caprices, complete; Sitt, Scales; Singer, Daily Exercises; Fiorillo, *Etuden*; Paganini, *Moto Perpetuo Wieniawski*, *Legende*; Rode, Concerto No. 6; Viotti, Concerto, Op. 22; De Beriot, Concerto in A; Svendsen, *Romance*.

Third Year—Rovelli, Caprices; Rode, Caprices; Dancla, *Etudes*, Op. 73; Spohr, Concertos, Op. 47 and 55 *Vieuxtemps*, *Fantaisie-Caprice*; Corelli, *La Folia*; Ries, Suite, Op., 26; *Vieuxtemps*, Op. 22 No. 2 *Air Varié*; Tartini, Sonatas.

Fourth Year—Gavinies, *Etuden*; Dont, Exercises, Op. 37 and 35; Sitt, *Advanced Etuden*; Bruch, Op. 26, Concerto in G; Mendelssohn, Op. 64, Concerto in E; Wieniawski, Concerto in D; *Vieuxtemps*, *Fantasia Appassionata*; Grieg, Sonatas; Ernest, *Elegie*; Wieniawski, *Airs Russes*; Bruch, Op. 42, *Romance*; Bach, Sonatas.

OUTLINE OF APPLIED MUSIC FOR VOCAL COURSE.

A course in singing ordinarily requires four years of study, though some students can complete in less time. Each voice is treated with reference to its individual merits, and students are advanced as rapidly as their time and work admit.

The course begins with the study of correct tone production and breath control, which leads to the acquirement

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of a free, resonant tone and flexibility of the voice. This is followed up, as rapidly as the pupil can master them, by vocalises, studies in enunciation, vocal diction, sight singing, and songs of various kinds, leading up to the study of arias from opera and oratorio.

THEORETICAL STUDIES.

Sight Singing and Ear Training. First Year.

Credit: One hour. One class lesson per week. This course is designed to meet the needs of all students who are deficient in the fundamental principles of music, such as rhythm, intervals, scales, etc., and who are poor sight readers. Text: "Sight Singing" by Damrosch.

PREPARATORY DEPARTMENT.

For those who are not sufficiently prepared to enter the college course, work will be offered in the various departments covering from one to three years.

PIANO.

Elements of piano playing, including hand position, touch and rhythm. Studies and pieces from Lichner, Gurlitt, Schumann, and others.

Sonatinas by Gurlitt and others. Studies from Loeschorn, Heller and Czerny.

Duvernoy Cp. 100, Lemoine, Op. 37, Bartini, Op. 47, Clementi Sonatinas. Selected pieces to be memorized.

VIOLIN.

Methods by Hohmann. Rudiments of Finger and Bow Technique, Finger Exercises, Scales and Studies using the sustained stroke in the first position.

Finger Exercises, Scales and Chords, in the First, Third and Fifth Positions, with the sustained and hammered strokes. Exercises by Kayser, Sitt, Dancla and Mazas.

Finger Exercises, Scales, Chords, continued. Double stops. Higher Positions. Pieces of the Classical, Romantic and Modern Schools.

DANA COLLEGE

VOICE.

Control and placing of sound wave. Vowels and consonants. Lamperti's preparatory exercises. Easy songs for rhythm, accent and enunciation.

TEACHER'S CERTIFICATES.

A teacher's certificate will be granted to those completing satisfactorily the first three years of the prescribed course.

DIPLOMAS.

A Diploma is granted to those pupils completing satisfactorily the four year course.

CHORAL CLUB

A Choral Club is organized each year by the Director of Music for the purpose of training the pupils in the singing of part songs. This course is very beneficial and necessary for every music student. The class meets once a week, throughout the year.

Those who do satisfactory work in the choral class, receive half a credit per year.

Public concerts are given during the year.

RULES AND REGULATIONS

Students of Music must take Religion, and, if they so desire, may take additional work in the Academy. Students in the preparatory course must beside Religion, also take a ten hour course of study in the Academy in addition to their work in music.

Students enrolled in the regular Music Course taking additional work in the Academy pay the tuition charged in the Academy only.

Candidates for a teacher's certificate or diploma must have had two years of High School work or its equivalent, and must also have had two years of religion.

Candidates for teacher's certificate or diploma must give one public recital.

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Unsatisfactory work or misconduct may subject a student to dismissal at the discretion of the faculty.

Students are not permitted to change their registration nor to reduce the amount of work originally planned without consulting the Director.

Practice periods are never to be interchanged nor rearranged between the students. This is in the hands of the Director.

Students may not appear in public performance without the consent of the Director.

Students who are unavoidably absent from any lesson must send word to the teacher in advance.

Before taking up the study of the organ students should have at least two years of piano.

EXPENSES IN THE MUSIC DEPARTMENT.

For students who enter at the beginning of the year per semester:

Two private half hour lessons a week.....\$27.00
One private half hour lesson a week..... 18.00

Winter Term.

Two private half hour lessons a week.....\$27.00
One private half hour lesson a week..... 18.00

Spring Term.

Two private half hour lessons a week\$15.00
One private half hour lesson a week..... 10.00

For studies in theory of music, students of the School of Music must pay a tuition of \$15.00 per semester.

Students entering not more than two weeks after the beginning of the semester must pay full tuition. No deduction of fees will be made for absence from lessons, except on account of illness of more than two weeks' duration. Pupils wishing to be excused from their lessons will do so at their own loss.

After registering for music, students will not be allowed to drop if without special permission from the President and Director of Music.

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Students enrolling for less than one term will be charged at the rate of \$1.25 per lesson.

RENT FOR INSTRUMENTS

Piano, one period daily, per Semester	\$2.00
Piano, two periods daily, per Semester	\$3.50
Organ, one period daily, per Semester	\$1.50
Organ, two periods daily, per Semester	\$2.50

GRADUATION AND DEGREES

Diplomas are granted in all departments upon students having passed satisfactory examination.

REQUIREMENTS FOR GRADUATION

A Degree of Bachelor of Arts is conferred by the Board of Directors upon recommendation of faculty, upon students in good standing who comply with the following requirements. In order to graduate a student must have 128 semester hours and four credits of physical training.

He must complete two major and two minor series of which minor series one must be religion. The major series consists of 18 to 24 hours of consecutive college work in one department. A minor series consists of 12 to 14 hours of consecutive college work in one department. A choice of majors and minors, must be made and reported by the end of the sophomore year. Urgent reasons only, permit a change in this choice. Students who come with less than four units in foreign language are required to take one year in Danish and in addition either an additional year in Danish or the same amount in some other foreign language.

Students who begin with elementary German, Greek or Latin in the college must pursue these subjects for two years. Students found careless or deficient in regard to the correct use of English shall be required without credit to do extra work in composition for such a length of time as

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is needed for enabling them to write English with a fair degree of mechanical correctness.

The maximum number of hours for all classes shall be 17, for Freshman, 16. Sophomores, Juniors and Seniors shall be allowed 18 hours if he or she has an average preceding standing of 90. The regular student must carry at least 12 hours. Candidates for the Bachelors' degrees must spend at least one year at the institution which year shall be the Senior year. No candidates for the degree will receive his diploma or be permitted to participate in the commencement exercises until all the requirements for graduation have been made.

BIOLOGY.

General Botany. Freshman

Four credits per semester.

A year course. This course comprises a general study of algae, fungi, mosses, ferns, and the flowering plants. It includes a study of the habitat, structure, nutrition, growth, and reproduction. It deals with the botanical principles of differentiation, variation, nuclear division, and alternation of generations. Special emphasis is placed on the general characteristics and the similarities of the various groups. A number of representative forms of each group are studied in the laboratory. Text, lectures, demonstrations, quizzes, and laboratory work. Two double periods of laboratory work and two recitations per week. Open to all students. Given annually.

Plant Physiology. Sophomore.

Four credits per semester.

This course treats of the principles involved in absorption, conduction, transpiration, respiration, nutrition, growth, and movements in plants. Text demonstrations, quizzes, and laboratory work. Two double periods of laboratory work and two recitations per week.

General Zoology. Freshman.

Four credits per semester.

A year course. A comparative study of the structure, physiology, and development of the representatives of the

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chief phyla of the animal kingdom, commencing with the protozoans, and ending with the vertebrates. The structure, functions, development, and economic importance of the insects are given special attention. Two lectures, text quizzes and two double periods of laboratory work per week. Open to all students. Given annually.

Comparative Anatomy.

Four credits per semester.

A semester course. The comparative morphology of the chordate group and especially the vertebrates is studied in this course. The development of the mammalian systems of organs is traced through the various classes of chordates from the simplest to the highest. Classification is emphasized in the lectures. Enough physiology is woven into the course that the student will understand the general functions of the various organs and systems of organs. The course is intended for pre-medical students as well as those who expect to teach zoology. Two recitations and two double laboratory periods per week. Given annually. Pre-requisite: Courses one, two and three.

COMMERCIAL.

1. Elementary Typewriting.—Daily instruction and drill in technique of typewriting with special attention to rhythm, in addition to machine practice. Touch mastery of the keyboard and a working knowledge of all mechanical features of the machine. Study and practice of the mechanics of business letter writing. Manifolding. Moderate speed, (30 to 45 words a minute) with high accuracy. Credit, 3 hours.

2. Elementary Typewriting.—Pre-requisite: Course 1. Continued study of technique designed to increase writing speed. Speed drills, machine dictation; advanced letter writing, preparation of manuscripts and legal forms, manifolding, tabulating, care of the machine. Speed acquired, 50 to 70 words a minute, with high accuracy. Credit, 3 hours.

1. Elementary Shorthand.—Study of the theory of Gregg Shorthand. Read 125 pages of shorthand plates to increase

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shorthand vocabulary and gain facility in reading. Students take new matter from dictation and read their notes in class. Credit, five hours.

2. Elementary Shorthand.—Pre-requisite: Course one. Review of theory of Gregg Shorthand. Read 200 pages of shorthand plates. Transcribe 25 pages of shorthand plates. Take dictation on practiced matter for speed. Transcribe 100 perfect letters from dictation. Dictation speed of from 80 to 100 words a minute on new matter. Credit, three hours.

CHEMISTRY.

1. General Chemistry.

Four credit hours per semester.

A one year course. Recitations two hours, and laboratory work four hours. The work is based on a standard college text, and is augmented by numerous problems. Pre-requisite: Two units of high school chemistry

2. Qualitative Analysis.

Four credit hours per semester.

Second semester course. The course includes a study of the laws of the equilibrium, as well as a study in the separation and identification of the important metallic and non-metallic elements. Pre-requisite: Course one.

DANISH

Freshman.

Five hours per semester.

One year course. Study of Grammar, special study of nouns and verbs, particular stress on principal parts of verbs; plural forms and genders of nouns; comparison of adjectives; reading of prose authors.

Sophomore.

Five hours per semester.

One year course. Study of the Danish sentence. Its analysis and structure, punctuation, and themes. Reading of modern prose and poetry.

DANA COLLEGE

Its may be earned during either or both semesters at the convenience of the department concerned, but registration should preferably be made at the opening of the first semester. Observation work in the Blair High School during the semester.

ENGLISH

1. Composition and Rhetoric.

Elements of writing—words, sentences, paragraphs, whole compositions—are studied. The four forms of discourse. Text-book, illustrative material, qualities of style.

Three credit hours per semester. Course continues throughout the year. Required in all groups.

2. Composition and Rhetoric.

Editorials, short stories, qualities of style, review of forms of discourse. Orations. Study of advanced grammar.

Three credit hours per semester. Course continues throughout the year.

I. English Literature.

Study of Beowulf, Faerie Queene, Alexander's Feast, Macfleecoe, Essay on Criticism, Essay on May, Rape of the Lock, selections from De Quincey, Macaulay, Lamb.

Three credit hours per semester. Course one year.

II. English Literature.

Literature of the Victorian period.

Two credit hours per semester. Course one year.

EXPRESSION

Phonetics.

Speech formation and enunciation, pronunciation, English consonants, English vowels.

One hour per semester.

Fundamental Principles.

The relation of thought and speech-grouping, pitch variation, emphasis, training the voice.

One hour per semester.

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Principles of Expression.

A fundamental course in articulation, pronunciation, phrasing, principles of grouping, bodily expression and voice culture.

One hour per semester.

Public Speaking.

This course includes the study of the principles of effective speaking and the delivery of extemporaneous speeches.

One hour per semester.

FRENCH

French I.

Five credit hours per semester.

A one year course. Frazer and Squair's Grammar, Lessons I—LII. Irregular verbs. Reading of about 250 pages of easy French.

French II.

Four credit hours per semester.

A one year course. About four hundred pages of modern prose. One classical play. Exercises in conversation. Grammar continued. Phonetics. Pre-requisite: French I.

GEOLOGY.

General Geology.

Four credits per semester.

The geological forces now modifying the earth; their past, present, and future work; the history of the North American continent, including both the development of the continent itself and the forms of life which have inhabited it.

GERMAN

Elementary German.

Five credits per semester.

A year course for students who have had no German. Given annually.

Intermediate German.

Five credits per semester.

A year course for students who have had two years of German in High School or one year in College. Given annually.