

6. **Introduction to Genetics and Eugenics.** — The fundamental biological phenomena underlying plant and animal breeding, heredity, race betterment. Five hours attendance. Three credits. Second Semester. Pre-requisite, one laboratory course in biology.

Chemistry

1. **Inorganic Chemistry.** — An introductory study of the general principles and laws governing physical and chemical change, ranging from the classification of elements and compounds; oxygen and ozone; hydrogen; solutions; acids; bases; salts; sulphur; nitrogen, carbon and its compounds; colloids and colloidal suspensions; equilibrium and ionization; metals and non-metals; valence; molecular and atomic structure, to the periodic system. Problems and simple calculations. Lecture three hours; laboratory six hours; five credits.

2. **Inorganic Chemistry.** — Continuation of course 1. Lecture three hours; laboratory six hours; five credits. Second Semester.

CHRISTIANITY AND RELIGION COURSES

Knowledge of the basic principles of the Christian religion is essential in a liberal education. Character-building and correct ideals are fundamental in every student's life. The Christianity courses aim to supply these needs and thus enable the graduates to discharge the duties of Christian citizenship, and in every vocation to achieve something more than material success.

Students must earn two hours credit in religion each year. They may be earned either semester. Twelve hours credit will be accepted toward the A. B. degree. ~~A student who fails to make a passing grade in his religion course, will be deducted the corresponding amount of credit from an elective academic subject.~~

The following courses announced as regular academic subjects may be taken for credit in religion. Students who intend to study theology are recommended to take them. For

description of these courses, see the corresponding departments.

- Greek Courses 7 and 8
- Philosophy Courses 3 and 4
- History Courses 7 and 8

1. **The Old Testament Literature.**

This course aims to set forth the story of the Old Testament as a whole, how its various books came to be written and what their purpose is. Two recitations, 2 credits. First Semester.

not given in 1927-

2. **The Old Testament History of Geography.**

This course aims to give a survey of the history of the Chosen People with special attention to their relation to geography and contemporaneous history. Two recitations, 2 credits. Second Semester.

3. **The Gospels and the Life of Christ.**

An historical study of the life of our Lord. The origin of the gospels and their interrelation. Two recitations, 2 credits. First Semester. *(not given 1927-28)*

4. **The Apostolic Age.**

Special study of the Acts. Paul's life and letters also considered. Two recitations, 2 credits. Second Semester. *not off*

5 and 6. **History of the Christian Church.**

Also announced as History, courses 7 and 8. 2 credits each semester.

7 and 8. **New Testament Greek.**

Also announced as Greek, courses 7 and 8. 3 credits each semester.

9. **Comparative Religions.**

Also announced as Philosophy, course 3. 2 credits. First Semester.

10. **Natural Theism.**

Also announced as Philosophy, course 4. 2 credits. Second Semester.

COMMERCE

1. **Office Procedure.** Transactions in the first and second sets of the Twentieth Century Bookkeeping and Accounting

Two recitations - Four hours laboratory, Three hours credit.

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discussed and recorded by "Class Method" on model office plan. Five hours attendance; three hours credit. First Semester.

2. **Office Procedure.** Course 1 continued. Transactions in the third set of the Twentieth Century Bookkeeping and Accounting discussed and recorded and additional work in recording transactions pertaining to corporations. Five hours attendance; two hours credit. Second Semester.

3. **Accounting.** Fundamental principles of accounting and their applications to concrete business problems, balance sheet, profit and loss statement, adjusting and closing entries, depreciation, consignments, partnership problems, opening entries, income tax. 1 hour lecture, 1 hour quizz, three hours laboratory; three hours credit. First Semester.

4. **Accounting.** Course 3 continued. 1 hour lecture, 1 hour quizz, three hours laboratory; three hours credit. Second Semester.

5. **Business Administration.** An introductory study of the problems of the business executive as they relate to the different phases of business activity—production, marketing, finance, personnel, risk-bearing. Credit two hours. First Semester.

6. **Business Administration.** Course 5 continued. Two hours credit. Second Semester.

8. **Business Law.** ^{Cont. of Course 7} Contracts, agency, sales, negotiable instruments, partnership, corporations, insurance, personal property, suretyship, bankruptcy and bailments. ~~Three~~ ^{two} hours credit. Second Semester.

9. **Typewriting.** Daily instruction and drill in technique of typewriting with special attention to rhythm, in addition to machine practice. Touch mastery of the keyboard and a working knowledge of all mechanical features of the machine. Students may register for one, two, three or four hours work. Three hours attendance for each hour of credit. First Semester.

10. **Typewriting.** Course 9 continued. Special attention given to punctuation, paragraphing and letter forms; also instruction in cutting stencils. Second Semester.

11. **Shorthand.** Gregg System. Manual is completed. 125

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pages of Shorthand plates read and practiced to increase vocabulary and gain facility in reading. Transcription of letters begun. Five hours credit. First Semester.

12. **Advanced Shorthand.** Course 11 continued. Speed drills; transcribing and correspondence. 200 pages of shorthand plates read. Five hours credit. Second Semester.

13. **Advanced Dictation.** Writing and transcribing difficult matter, transcribing notes taken at a rapid rate of speed. Students are given actual practice in office work connected with the school, taking dictation from various faculty members, etc. Instruction in the use of the duplicator and in the use of office files. Four hours credit. Second Semester.

DANISH

Danish Language

1. Elementary Danish.

For students who have had no Danish. Reading of easy prose and poetry. Exercises in writing and conversation. Thomas "Danish Conversation Grammar" and "Dansk Læsebog", number 2. Those who can understand Danish may make rapid progress in speaking and reading. Five recitations, five credits. First Semester.

2. Elementary Danish.

Continuation of Course 1. Live recitations five credits. Second Semester.

3. Advanced Danish.

For students who are able to speak Danish. Reading, grammar, written and oral composition. Main purpose of the course is to enable students to read Danish and make them familiar with Danish literature and culture. Five recitations, five credits. First Semester.

4. Advanced Danish.

Continuation of Course 3. Five recitations, five credits. Second Semester.

5. Danish Rhetoric.

Special emphasis upon composition; written themes. Also

Same as listed under 8 First Semester - 2 hrs rec; 2 hrs credit

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attention given to correct speech, extemporaneous and prepared. ~~Two~~³ recitations, ~~two~~³ credits. First Semester.

6. Danish Rhetoric.

Continuation of Course 5. ~~Two~~³ recitations, ~~two~~³ credits. Second Semester.

Danish Literature

7. Survey and Development of Danish Literature.

An historical presentation of the development of Danish Literature from its earliest beginnings to the Reformation. Representative works are studied in class. Outside readings. Three recitations, three credits. First Semester.

8. Survey and Development of Danish Literature.

Continuation of Course 7, up to 1800. Three recitations, three credits. Second Semester.

9. Survey and Development of Danish Literature.

This is a continuation of Courses 7 and 8. It begins with the modern times and considers thoroughly the writers of the last century. Three recitations, three credits. First Semester. (Not given 1926—1927.)

10. Survey and Development of Danish Literature.

Continuation of Course 9. Considers the literature of the present day. Three recitations, three credits. Second Semester. (Not given 1926—1927.)

11. Special Literature Course.

An intensive study of an author as determined upon by the class. Open only to advanced students. Two recitations, two credits. First Semester.

12. Special Literature Course.

Continuation of Course 11. Two recitations, two credits. Second Semester.

DRAWING

Freehand Drawing. The elementary basic course; drawing from still life, animals, flowers, etc., in charcoal, crayon and pencil. Students are placed and advanced according to individual abilities. Attendance two hours; one credit. First and Second Semesters.

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ECONOMICS

1. **Introduction to Economics and Commerce:**—Preliminary survey of the subject designed to give the student a knowledge of the structure and functions of the various economic institutions and the essentials of domestic and foreign commerce. Two hours credit. First Semester.

2. **Introduction to Economics and Commerce:**—Continuation of Course 1. Two hours credit. Second Semester.

3. **Principles of Economics:**— The organization of production; Value and Exchange; Money and Mechanism of Exchange; Banking; The Federal Reserve System; International Trade. Text: Taussig, "Principles of Economics," Vol. I. Three hours credit. First Semester.

4. **Principles of Economics:**— The Distribution of Wealth; Problems of Labor; Problems of Economic Organization; Taxation and Public Finance. Text: Taussig, "Principles of Economics". Vol. II. Three hours credit. Second Semester.

5. **Financial System:**—Nature and Value of Money and Credit; Foreign and Domestic Exchange; Brief analysis of importance and functions of the various financial institutions with particular emphasis upon the Federal Reserve and Federal Land Banks. Prerequisite, Principles of Economics. Text: Moulton, "Financial Organization". Three hours credit. First Semester. (Not given in 1926—1927.)

6. **Business Finance:**— Corporation Finance; Finance and Business; Capitals owned and borrowed; how to secure capital; Internal financial management; Financial Abuses and Involvements; Reorganization procedure. Prerequisite, Principles of Economics. Text: Lough, "Business Finance". Three hours credit. Second Semester. (Not given in 1926—1927.)

EDUCATION

1. **Introductory Psychology:**— A general investigation of human consciousness. Demonstrations and experiments, covering reflex action, sensation, attention, and perception. Four hours attendance, two hours laboratory. 5 hours credit. First Semester.

2. **Psychology of Learning:**— A study is made of the different types and laws of learning. Textbook work is supple-

Not given 1926